

Discussion Groups

1. Association constitution, rules and the role of trustees

- Role of trustees
- Constitution good practice and sample
- Rules

2. Committee meetings

- Role of Officers
- Setting up a committee
- Record keeping
- Managing a meeting

3. Managing plots & ploholders

- Plot inspections
- Communication
- Notice period and record keeping
- Follow up emails/letters
- Being fair & consistent
- Hard decisions

4. Managing working groups & Equipment + running site shop

- Maintaining common areas
- Maintaining & managing equipment
- Site allotment shops

5. Social activities for members (local & city wide)

- Plant/Produce Sales
- Site open days
- Bonfire night celebrations
- Summer BBQ or picnic
- Competition
- Buddying between sites